

Sending artwork via our Online Ordering site is a painless process if your files are saved correctly. Just follow the three-step process outlined below:

- 1** Build all artwork on the supplied template. To ensure quality output, ensure that all images used are 400 dpi at the size of template.
- 2** Outline all text (save to path/curves etc as per whatever software you're using).
- 3** Save file as PDF X-3 and upload the file to our FTP via **this convenient hotlink**. Depending on filesize, you may also send us artwork via email or CD.

PDF X-3 is a graphic format that is supported by all the major graphics software products and is essential in ensuring that any artwork with transparencies prints correctly.

Please ensure your artwork is built only on the supplied template for the product you have ordered. **Your Portables Client Support person will supply the correct template to you.** Simply create your artwork on this template and follow the three steps above for worry-free and painless print process.

At The Portables, we appreciate your business. Please contact us with any questions at 1.800.663.1737 or via email at support@theportables.com